

Kenexa Prove It!® Skills Assessments – ProveIt.com Product Guide – March 2010

Software Titles

- o ACCPAC Pro Series
- o Adobe Acrobat 6.0 Standard
- o Adobe Acrobat 7.0 Standard
- o Adobe Acrobat 8 Standard **NEW!**
- o Adobe Flash CS3 Professional
- o Adobe Flex 3
- o Adobe Illustrator CS
- o Adobe Illustrator CS2
- o Adobe Illustrator CS3
- o Adobe InDesign CS
- o Adobe InDesign CS2
- o Adobe InDesign CS3
- o Adobe PageMaker 6.5
- o Adobe PageMaker 7.0
- o Adobe Photoshop 5.5
- o Adobe Photoshop CS
- o Adobe Photoshop CS2
- o Adobe Photoshop CS3
- o ADP – Payroll
- o AUS–NZ Lotus Notes 5.0 for Users
- o AUS–NZ MYOB Accounting Plus
- o Corel Presentations 9.0
- o Corel Quattro Pro 9.0
- o Corel WordPerfect 9.0 – Normal User
- o Corel WordPerfect 9.0 – Power User
- o Corel WordPerfect 9.0 – Whole Test
- o Desktop Publishing Theory Skills
- o Dutch Microsoft Access 2000
- o Dutch Microsoft Excel 2000 – Normal User
- o Dutch Microsoft Excel 2000 – Power User
- o Dutch Microsoft Excel 2000 – Whole Test
- o Dutch Microsoft Internet Explorer 5.0
- o Dutch Microsoft Outlook 2000
- o Dutch Microsoft PowerPoint 2000
- o Dutch Microsoft Word 2000 – Normal User
- o Dutch Microsoft Word 2000 – Power User
- o Dutch Microsoft Word 2000 – Whole Test
- o FileMaker Pro 6
- o French Canadian Microsoft Excel 2003 – Normal User
- o French Canadian Microsoft Excel 2003 – Power User
- o French Canadian Microsoft Excel 2003 – Whole Test
- o French Canadian Microsoft Outlook 2003
- o French Canadian Microsoft PowerPoint 2003 – Normal User
- o French Canadian Microsoft PowerPoint 2003 – Power User
- o French Canadian Microsoft PowerPoint 2003 – Whole Test
- o French Canadian Microsoft Word 2003 – Normal User
- o French Canadian Microsoft Word 2003 – Power User
- o French Canadian Microsoft Word 2003 – Whole Test
- o French Microsoft Access 2000
- o French Microsoft Excel 2000 – Normal User
- o French Microsoft Excel 2000 – Power User
- o French Microsoft Excel 2000 – Whole Test
- o French Microsoft Internet Explorer 5.0
- o French Microsoft Outlook 2000
- o French Microsoft PowerPoint 2000
- o French Microsoft Word 2000 – Normal User
- o French Microsoft Word 2000 – Power User
- o French Microsoft Word 2000 – Whole Test
- o German Microsoft Access 2000
- o German Microsoft Excel 2000 – Normal User
- o German Microsoft Excel 2000 – Power User
- o German Microsoft Excel 2000 – Whole Test
- o German Microsoft Excel 2003 – Normal User
- o German Microsoft Excel 2003 – Power User
- o German Microsoft Excel 2003 – Whole Test
- o German Microsoft Internet Explorer 5.0
- o German Microsoft Outlook 2000
- o German Microsoft Outlook 2003
- o German Microsoft PowerPoint 2000
- o German Microsoft PowerPoint 2003 – Normal User
- o German Microsoft PowerPoint 2003 – Power User
- o German Microsoft PowerPoint 2003 – Whole Test
- o German Microsoft Word 2000 – Normal User
- o German Microsoft Word 2000 – Power User
- o German Microsoft Word 2000 – Whole Test
- o German Microsoft Word 2003 – Normal User
- o German Microsoft Word 2003 – Power User
- o German Microsoft Word 2003 – Whole Test
- o Italian Microsoft Access 2000
- o Italian Microsoft Excel 2000 – Normal User
- o Italian Microsoft Excel 2000 – Power User
- o Italian Microsoft Excel 2000 – Whole Test
- o Italian Microsoft Internet Explorer 5.0
- o Italian Microsoft Outlook 2000
- o Italian Microsoft PowerPoint 2000
- o Italian Microsoft Word 2000 – Normal User
- o Italian Microsoft Word 2000 – Power User
- o Italian Microsoft Word 2000 – Whole Test
- o JD Edwards
- o Legal MacPac 2000
- o Lotus 1–2–3 Millennium
- o Lotus Freelance Graphics Millennium
- o Lotus Notes 4.5 for Users
- o Lotus Notes 4.6
- o Lotus Notes 5.0 for Users
- o Lotus Notes 6.5 for Users
- o Lotus Notes 8.5 for Users **NEW!**
- o Lotus Notes R5
- o Lotus Word Pro Millennium
- o Macintosh Basics OS 9
- o MAS 90 – Bookkeeping
- o Microsoft Access 2000
- o Microsoft Access 2002
- o Microsoft Access 2003
- o Microsoft Access 2007
- o Microsoft Access 97
- o Microsoft Excel 2000 – Normal User
- o Microsoft Excel 2000 – Power User
- o Microsoft Excel 2000 – Whole Test
- o Microsoft Excel 2002 – Normal User
- o Microsoft Excel 2002 – Power User
- o Microsoft Excel 2002 – Whole Test
- o Microsoft Excel 2003 – Normal User
- o Microsoft Excel 2003 – Power User
- o Microsoft Excel 2003 – Whole Test
- o Microsoft Excel 2007 – Normal User
- o Microsoft Excel 2007 – Power User
- o Microsoft Excel 2007 – Whole Test
- o Microsoft Excel 97 – Normal User
- o Microsoft Excel 97 – Power User
- o Microsoft Excel 97 – Whole Test
- o Microsoft FrontPage 2003
- o Microsoft Internet Explorer 5.0
- o Microsoft Internet Explorer 6.0
- o Microsoft Office 2000 Integration
- o Microsoft Office 2003 Integration
- o Microsoft Office 97 Integration
- o Microsoft Office XP Integration
- o Microsoft Outlook 2000
- o Microsoft Outlook 2002
- o Microsoft Outlook 2003
- o Microsoft Outlook 2007
- o Microsoft Outlook 98
- o Microsoft PowerPoint 2000
- o Microsoft PowerPoint 2002 – Normal User
- o Microsoft PowerPoint 2002 – Power User
- o Microsoft PowerPoint 2002 – Whole Test
- o Microsoft PowerPoint 2003 – Normal User
- o Microsoft PowerPoint 2003 – Power User
- o Microsoft PowerPoint 2003 – Whole Test
- o Microsoft PowerPoint 2007 – Normal User
- o Microsoft PowerPoint 2007 – Normal User
- o Microsoft PowerPoint 2007 – Power User
- o Microsoft PowerPoint 2007 – Whole Test
- o Microsoft PowerPoint 97
- o Microsoft Project 2000
- o Microsoft Project 2002
- o Microsoft Project 2003
- o Microsoft Project 2007 **NEW!**
- o Microsoft Publisher 2002
- o Microsoft Publisher 2007
- o Microsoft Windows 2000
- o Microsoft Windows 95
- o Microsoft Windows 98
- o Microsoft Windows NT 4.0
- o Microsoft Windows XP
- o Microsoft Word 2000 – Normal User
- o Microsoft Word 2000 – Power User
- o Microsoft Word 2000 – Whole Test
- o Microsoft Word 2002 – Advanced Documents
- o Microsoft Word 2002 – Normal User
- o Microsoft Word 2002 – Power User
- o Microsoft Word 2002 – Whole Test
- o Microsoft Word 2003 – Advanced Documents
- o Microsoft Word 2003 – Normal User
- o Microsoft Word 2003 – Power User
- o Microsoft Word 2003 – Whole Test
- o Microsoft Word 2007 – Normal User
- o Microsoft Word 2007 – Power User
- o Microsoft Word 2007 – Whole Test
- o Microsoft Word 97 – Normal User
- o Microsoft Word 97 – Power User
- o Microsoft Word 97 – Whole Test
- o MYOB Accounting Plus
- o Netscape Navigator 4.77
- o Peachtree 2007 **NEW!**
- o Peachtree Accounting 2003
- o Portuguese Microsoft Access 2000
- o Portuguese Microsoft Excel 2000 – Normal User
- o Portuguese Microsoft Excel 2000 – Power User
- o Portuguese Microsoft Excel 2000 – Whole Test
- o Portuguese Microsoft Internet Explorer 5.0
- o Portuguese Microsoft Outlook 2000
- o Portuguese Microsoft PowerPoint 2000

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- o Portuguese Microsoft Word 2000 – Normal User
- o Portuguese Microsoft Word 2000 – Power User
- o Portuguese Microsoft Word 2000 – Whole Test
- o QuarkXPress 5 Advanced
- o QuarkXPress 5 Basics
- o QuarkXPress 6
- o QuickBooks Pro 2000
- o QuickBooks Pro 2005
- o QuickBooks Pro 2006
- o QuickBooks Pro 2007
- o QuickBooks Pro 2008
- o QuickBooks Pro 2009 **NEW!**
- o Quicken 2003
- o Sage Line 50
- o Sage MAS 90/200
- o Simply Accounting 2006
- o Spanish Microsoft Access 2000
- o Spanish Microsoft Excel 2000 – Normal User
- o Spanish Microsoft Excel 2000 – Power User
- o Spanish Microsoft Excel 2000 – Whole Test
- o Spanish Microsoft Internet Explorer 5.0
- o Spanish Microsoft Outlook 2000
- o Spanish Microsoft PowerPoint 2000
- o Spanish Microsoft Word 2000 – Normal User
- o Spanish Microsoft Word 2000 – Power User
- o Spanish Microsoft Word 2000 – Whole Test
- o Summation Blaze 5.0
- o U.K. Microsoft Access 2000
- o U.K. Microsoft Access 2003
- o U.K. Microsoft Access 2007
- o U.K. Microsoft Excel 2000 – Normal User
- o U.K. Microsoft Excel 2000 – Power User
- o U.K. Microsoft Excel 2000 – Whole Test
- o U.K. Microsoft Excel 2003 – Normal User
- o U.K. Microsoft Excel 2003 – Power User
- o U.K. Microsoft Excel 2003 – Whole Test
- o U.K. Microsoft Excel 2007 – Normal User
- o U.K. Microsoft Excel 2007 – Power User
- o U.K. Microsoft Excel 2007 – Whole Test
- o U.K. Microsoft Internet Explorer 5.0
- o U.K. Microsoft Internet Explorer 6.0
- o U.K. Microsoft Outlook 2000
- o U.K. Microsoft Outlook 2003
- o U.K. Microsoft Outlook 2007
- o U.K. Microsoft PowerPoint 2000
- o U.K. Microsoft PowerPoint 2003 – Normal User
- o U.K. Microsoft PowerPoint 2003 – Power User
- o U.K. Microsoft PowerPoint 2003 – Whole Test
- o U.K. Microsoft PowerPoint 2007 – Normal User
- o U.K. Microsoft Word 2000 – Normal User
- o U.K. Microsoft Word 2000 – Power User
- o U.K. Microsoft Word 2000 – Whole Test
- o U.K. Microsoft Word 2003 – Normal User
- o U.K. Microsoft Word 2003 – Power User
- o U.K. Microsoft Word 2003 – Whole Test
- o U.K. Microsoft Word 2007 – Normal User
- o U.K. Microsoft Word 2007 – Power User
- o U.K. Microsoft Word 2007 – Whole Test

Free Learning Tools

Kenexa Prove It! provides Software simulation-based Learning Tools to all ProveIt.com clients, at no additional charge.

- o Microsoft Access 2000 Tutorial
- o Microsoft Access 2002 Tutorial
- o Microsoft Access 2003 Tutorial
- o Microsoft Access 2007 Tutorial
- o Microsoft Excel 2000 Tutorial
- o Microsoft Excel 2002 Tutorial
- o Microsoft Excel 2003 Tutorial
- o Microsoft Excel 2007 Tutorial
- o Microsoft Internet Explorer 5.0 Tutorial
- o Microsoft Office 2000 Integration Tutorial
- o Microsoft Office 2003 Integration Tutorial
- o Microsoft Office XP Integration Tutorial
- o Microsoft Outlook 2000 Tutorial
- o Microsoft Outlook 2002 Tutorial
- o Microsoft Outlook 2003 Tutorial
- o Microsoft Outlook 2007 Tutorial
- o Microsoft PowerPoint 2000 Tutorial
- o Microsoft PowerPoint 2002 Tutorial
- o Microsoft PowerPoint 2003 Tutorial
- o Microsoft PowerPoint 2007 Tutorial
- o Microsoft Windows 2000 Tutorial
- o Microsoft Windows XP Tutorial
- o Microsoft Word 2000 Tutorial
- o Microsoft Word 2002 Advanced Documents Tutorial
- o Microsoft Word 2002 Tutorial
- o Microsoft Word 2003 Tutorial
- o Microsoft Word 2007 Tutorial
- o Peachtree Accounting 2003 Tutorial
- o QuickBooks Pro 2000 Tutorial

Office/Professional Titles

- o ACT! 2000 for Users
- o Advanced Spelling
- o Analytical Skills
- o Arithmetic
- o Audio Typing [5 Minutes]
- o AUS-NZ Advanced Spelling
- o AUS-NZ Analytical Skills
- o AUS-NZ Basic Computer Terminology
- o AUS-NZ Basic Office Skills
- o AUS-NZ Basic Office Skills [No Math]
- o AUS-NZ Basic Office Skills [No Verbal]
- o AUS-NZ Basic Reading Comprehension
- o AUS-NZ Basic Spelling
- o AUS-NZ Bookkeeping
- o AUS-NZ Clerical Proofreading
- o AUS-NZ Computer Literacy
- o AUS-NZ Data Entry 10 Key [Onscreen]
- o AUS-NZ Data Entry 10 Key Quick Test [Onscreen]
- o AUS-NZ Data Entry Alpha Numeric [Onscreen] **NEW!**
- o AUS-NZ English as a Second Language
- o AUS-NZ Internet Basics
- o AUS-NZ Numeric Filing
- o AUS-NZ Office Grammar and Spelling
- o AUS-NZ Office Maths Skills
- o AUS-NZ Shorthand
- o AUS-NZ Typing – General [1 Minute Onscreen]
- o AUS-NZ Typing – General [3 Minutes Onscreen]
- o AUS-NZ Typing – General [5 Minutes Onscreen]
- o AUS-NZ Vocabulary
- o AUS-NZ Vocabulary – Homophone Usage
- o Basic Arithmetic
- o Basic Numeric Conversion
- o Basic Office Skills
- o Basic Office Skills [No Math]
- o Basic Office Skills [No Verbal]
- o Basic Reading Comprehension
- o Basic Spelling
- o Bookkeeping
- o Business Etiquette
- o Business Systems Analyst
- o Business Writing
- o Canadian Advanced Spelling
- o Canadian Basic Spelling
- o Canadian Data Entry Alpha Numeric [Hardcopy]
- o Canadian Data Entry Alpha Numeric [Onscreen]
- o Canadian Human Resources Basics **NEW!**
- o Canadian Typing – General [5 Minutes Onscreen]
- o Canadian Typing – General 2 [5 Minutes Onscreen]
- o Canadian Typing - General 3 [5 Minutes Onscreen] **NEW!**
- o Canadian Typing - General 4 [5 Minutes Onscreen] **NEW!**
- o Clerical Proofreading
- o Coding
- o Comparison Skills
- o Computer Literacy – Advanced **NEW!**
- o Computer Literacy – Basic
- o Corrective Proofreading – Independent Films
- o Corrective Proofreading – Reply Letter
- o Corrective Proofreading – Restaurant Review
- o Counting
- o Customer Service Mindset Survey
- o Data Entry 10 Key [Hardcopy]
- o Data Entry 10 Key [Onscreen]
- o Data Entry 10 Key Quick Test [Hardcopy]
- o Data Entry 10 Key Quick Test [Onscreen]
- o Data Entry 10 Key With Decimals [Hardcopy]
- o Data Entry 10 Key With Decimals [Onscreen]
- o Data Entry Alpha Numeric [Hardcopy]
- o Data Entry Alpha Numeric [Onscreen]
- o Data Entry Check Number Database [Hardcopy]
- o Data Entry Check Number Database [Onscreen]
- o Data Entry Inventory Database [Hardcopy]
- o Data Entry Inventory Database [Onscreen]
- o Email Etiquette
- o English as a Second Language
- o Filing by Name
- o Following Verbal Instructions [audio]
- o Following Written Instructions
- o French Canadian Advanced Spelling
- o French Canadian Basic Office Skills
- o French Canadian Basic Office Skills [No Math]
- o French Canadian Basic Office Skills [No Verbal]
- o French Canadian Basic Reading Comprehension

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- o French Canadian Basic Spelling
- o French Canadian Coding
- o French Canadian Data Entry 10 Key [Onscreen] **NEW!**
- o French Canadian Data Entry Alpha Numeric [Onscreen] **NEW!**
- o French Canadian Data Entry Check Number Database [Onscreen] **NEW!**
- o French Canadian Office Grammar and Spelling
- o French Canadian Typing – General [5 Minutes Onscreen]
- o French Canadian Typing – General 2 [5 Minutes Onscreen]
- o French Canadian Typing - General 3 [5 Minutes Onscreen] **NEW!**
- o French Canadian Typing - General 4 [5 Minutes Onscreen] **NEW!**
- o French Typing – General [1 Minute Hardcopy]
- o French Typing – General [1 Minute Onscreen]
- o French-English Bilingual
- o German Basic Office Skills
- o German Basic Office Skills [No Math]
- o German Basic Office Skills [No Verbal]
- o German Data Entry 10 Key [Hardcopy]
- o German Data Entry 10 Key [Onscreen]
- o German Data Entry Alpha Numeric [Hardcopy]
- o German Data Entry Alpha Numeric [Onscreen]
- o German Typing – General [1 Minute Hardcopy]
- o German Typing – General [1 Minute Onscreen]
- o German Typing – General [3 Minutes Hardcopy]
- o German Typing – General [3 Minutes Onscreen]
- o German-English Bilingual
- o Healthcare Benefits Knowledge
- o Human Resources Basics
- o Human Resources Benefits Knowledge
- o Internet Basics
- o Internet Research Skills
- o Interviewing & Hiring Concepts
- o Italian Typing – General [1 Minute Hardcopy]
- o Italian Typing – General [1 Minute Onscreen]
- o Italian-English Bilingual
- o Listening Skills [audio]
- o Mailroom Management Skills
- o Marketing Fundamentals
- o Matching – Alphanumeric
- o Matching – Digit Numeric
- o Matching – Images
- o Matching – Numeric
- o Math Word Problems
- o Numeric Filing
- o Numeric Proofreading
- o Office Abbreviations
- o Office Filing Skills
- o Office Grammar & Spelling
- o Office Management Skills
- o Office Math Skills
- o Office Telephone Etiquette
- o Payroll
- o PeopleSoft HRMS
- o Practice Canadian Typing – General [3 Minute Onscreen]
- o Practice Canadian Typing – General [5 Minute Onscreen]
- o Practice French Canadian Typing – General [3 Minutes Onscreen]
- o Practice French Canadian Typing – General [5 Minute Onscreen]
- o Practice Typing – General [3 Minutes Hardcopy]
- o Practice Typing – General [3 Minutes Onscreen]
- o Practice Typing – General [5 Minutes Hardcopy]
- o Practice Typing – General [5 Minutes Onscreen]
- o Practice Typing Test – General [1 Minute Hardcopy]
- o Practice Typing Test – General [1 Minute Onscreen]
- o Project Management for IT Professionals
- o Project Management Fundamentals
- o Proofreader Marks
- o Punctuation
- o Reading Comprehension
- o Recruiting Fundamentals
- o Retention
- o Sales Concepts
- o SAS 9 Data Analyst
- o Shorthand
- o Software Quality Assurance
- o Software Testing
- o Spanish Basic Office Skills
- o Spanish Basic Office Skills [No Math]
- o Spanish Basic Office Skills [No Verbal]
- o Spanish Basic Reading Comprehension
- o Spanish Office Grammar and Spelling
- o Spanish Typing – General [1 Minute Hardcopy]
- o Spanish Typing – General [1 Minute Onscreen]
- o Spanish-English Bilingual
- o Technical Terminology
- o Typing – General [1 Minute Hardcopy]
- o Typing – General [1 Minute Onscreen]
- o Typing – General [3 Minute Hardcopy]
- o Typing – General [3 Minute Onscreen]
- o Typing – General [5 Minute Hardcopy]
- o Typing – General [5 Minute Onscreen]
- o U.K. Advanced Spelling
- o U.K. Analytical Skills
- o U.K. Audio Typing [5 Minutes]
- o U.K. Basic Arithmetic
- o U.K. Basic Computer Terminology
- o U.K. Basic Office Skills
- o U.K. Basic Office Skills [No Math]
- o U.K. Basic Office Skills [No Verbal]
- o U.K. Basic Reading Comprehension
- o U.K. Basic Spelling
- o U.K. Bookkeeping
- o U.K. Business Writing
- o U.K. Clerical Proofreading
- o U.K. Coding
- o U.K. Computer Literacy
- o U.K. Data Entry 10 Key Quick Test [Hardcopy]
- o U.K. Data Entry 10 Key Quick Test [Onscreen]
- o U.K. Data Entry 10 Key With Decimals [Hardcopy]
- o U.K. Data Entry 10 Key With Decimals [Onscreen]
- o U.K. Data Entry Alpha Numeric [Hardcopy]
- o U.K. Data Entry Alpha Numeric [Onscreen]
- o U.K. English as a Second Language
- o U.K. Internet Basics
- o U.K. Lotus Notes 5.0 for Users
- o U.K. Matching – Alphanumeric
- o U.K. Matching – Digit Numeric
- o U.K. Matching – Images
- o U.K. Matching – Numeric
- o U.K. Numeric Filing
- o U.K. Numeric Proofreading
- o U.K. Office Grammar and Spelling
- o U.K. Office Maths Skills
- o U.K. Payroll
- o U.K. Practice Typing – General [1 Minute Onscreen]
- o U.K. Sales Concepts
- o U.K. Shorthand
- o U.K. Typing – General [1 Minute Hardcopy]
- o U.K. Typing – General [1 Minute Onscreen]
- o U.K. Typing – General [5 Minute Hardcopy]
- o U.K. Typing – General [5 Minute Onscreen]
- o U.K. Vocabulary
- o U.K. Vocabulary – Homophone Usage
- o U.K. Writing Sample - Advertising/Marketing
- o U.K. Writing Sample - Collection Letter
- o U.K. Writing Sample - Customer Service
- o U.K. Writing Sample – Email
- o U.K. Writing Sample – Market Research
- o U.K. Writing Sample – Persuasive
- o U.K. Writing Sample - Sales Correspondence
- o U.K. Writing Sample - Technical Writing
- o U.K. Writing Sample - Thank You Letter
- o Vocabulary
- o Vocabulary – Homonym Usage

Free Translation and Writing Sample Scenarios:

Because gauging translation and writing skills is a highly subjective endeavor, we provide a controlled, immediate writing environment for you to assess the candidate's translation sample, in context to the scenario. This feature is free to all ProveIt.com clients.

- o French Canadian Writing Sample – Customer Service **NEW!**
- o French Canadian Writing Sample – Email **NEW!**
- o Translation Sample – English to French
- o Translation Sample – English to Italian
- o Translation Sample – English to Spanish
- o Translation Sample – French Canadian to English
- o Translation Sample – Italian to English
- o Translation Sample – Spanish to English
- o Writing Sample – Advertising/Marketing
- o Writing Sample – Collection Letter
- o Writing Sample – Customer Service
- o Writing Sample – Email
- o Writing Sample – Market Research
- o Writing Sample – Persuasive
- o Writing Sample – Sales Correspondence
- o Writing Sample – Technical [List Form]
- o Writing Sample – Technical [Paragraph Form]
- o Writing Sample – Thank You Letter

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Accounting Titles

- Accounting Terminology – Advanced
- Accounting Terminology – Basic
- Accounts Payable
- Accounts Receivable
- ACCPAC Pro Series
- ADP – Payroll
- Advanced Accounting
- AUS–NZ Accounts Payable
- AUS–NZ Accounts Receivable
- AUS–NZ General Accounting
- AUS–NZ MYOB Accounting Plus
- Bookkeeping – Professional
- Business Income Tax
- Canadian Accounts Payable
- Canadian Accounts Receivable
- Canadian Payroll
- Corporate Tax Accounting
- Cost Accounting
- Fixed Assets
- General Accounting
- General Ledger Knowledge
- Individual Income Tax
- JD Edwards
- MAS 90 – Bookkeeping
- MYOB Accounting Plus
- Partnership Tax Accounting
- Payroll Clerk
- Payroll Management
- Peachtree 2007 **NEW!**
- Peachtree Accounting 2003
- QuickBooks Pro 2000
- QuickBooks Pro 2005
- QuickBooks Pro 2006
- QuickBooks Pro 2008
- QuickBooks Pro 2009 **NEW!**
- Quicken 2003
- Sage Line 50
- Sage MAS 90/200
- Simply Accounting 2006
- U.K. Accounts Payable
- U.K. Accounts Receivable
- U.K. Advanced Accounting
- U.K. General Accounting
- U.K. Payroll Management

Call Center Titles

- AUS–NZ Call Centre Customer Service Survey
- AUS–NZ Call Centre Inbound Sales Skills
- AUS–NZ Call Centre Outbound Sales Skills
- AUS–NZ Call Centre World Geography
- Call Center 911 Operators
- Call Center Advanced Spelling [audio]
- Call Center Basic Spelling [audio]
- Call Center Consumer Collections
- Call Center Customer Service Scenarios [audio]
- Call Center Customer Service Survey
- Call Center Data Entry [audio]
- Call Center Environment [audio]
- Call Center German–English Bilingual [audio]
- Call Center Inbound Sales Skills
- Call Center Italian–English Bilingual [audio]
- Call Center Listening Skills [audio]
- Call Center Math
- Call Center Outbound Sales Skills
- Call Center Reference Manual [audio]
- Call Center Retention [audio]
- Call Center Spanish–English Bilingual [audio]
- Call Center Technical Support [audio]
- Call Center Telephone Etiquette
- Call Center U.S. Cities Spelling [audio]
- Call Center U.S. Geographic Locations
- Call Center U.S. State Abbreviations [audio]
- Call Center World Geography
- Call Centre French Canadian–English Bilingual [audio]
- French Canadian Call Centre Customer Service Survey
- French Canadian Call Centre Telephone Etiquette
- German Call Center Data Entry [audio] **NEW!**
- German Call Center Listening Skills [Onscreen]
- Spanish Call Center Customer Service Survey
- Spanish Call Center Telephone Etiquette
- U.K. Call Centre Data Entry [audio]
- U.K. Call Centre Inbound Sales Skills
- U.K. Call Centre Maths
- U.K. Call Centre Outbound Sales Skills
- U.K. Call Centre Telephone Etiquette
- U.K. Call Centre Towns Spelling [audio]
- U.K. Call Centre World Geography

Financial Titles

- Auditing
- AUS–NZ Advanced Accounting
- AUS–NZ SAP for Users
- Bank Teller Skills
- Basic Bank Teller Skills
- Budget Aide Skills
- Budget Officer Skills
- BusinessObjects 5 – Client
- Casualty Insurance – Automobile
- Commercial Banking Knowledge
- Commercial Collections
- Commercial Insurance Knowledge
- Credit Analyst
- Credit Management
- Customer Service Mindset Survey
- Data Entry 10 Key [Hardcopy]
- Data Entry 10 Key [Onscreen]
- Data Entry 10 Key Quick Test [Hardcopy]
- Data Entry 10 Key Quick Test [Onscreen]
- Data Entry 10 Key With Decimals [Hardcopy]
- Data Entry 10 Key With Decimals [Onscreen]
- Data Entry Alpha Numeric [Hardcopy]
- Data Entry Alpha Numeric [Onscreen]
- Data Entry Check Number Database [Hardcopy]
- Data Entry Check Number Database [Onscreen]
- Data Entry Inventory Database [Hardcopy]
- Data Entry Inventory Database [Onscreen]
- Financial Analysis
- Financial Management
- Financial Math
- Financial Spelling
- Great Plains
- Investment Management: US Equities and Equities Products
- Loan Officer Skills
- Loan Processing
- Loan Underwriting Knowledge
- Payroll
- PeopleSoft Financials
- Property Insurance
- Property Management
- Purchasing Fundamentals
- Reconciliation
- SAP for Users
- Title Insurance Knowledge
- U.K. Financial Analysis
- U.K. Financial Maths
- U.K. Payroll
- U.K. SAP for Users

Healthcare Titles

- AUS–NZ Medical Spelling
- AUS–NZ Medical Terminology – General
- AUS–NZ Typing – Medical [1 Minute Hardcopy]
- AUS–NZ Typing – Medical [1 Minute Onscreen]
- Bloodborne Pathogens – Infection Control
- Canadian Medical Spelling
- Cultural Diversity
- Dental Assistant
- Dental Hygienist
- Dosage Calculations
- French Canadian Medical Spelling
- French Canadian Medical Terminology – General
- General Pharmaceutical Knowledge
- Healthcare Industry Terminology
- HIPAA – Clinical Staff
- HIPAA Administration
- JCAHO
- LPN/LVN
- Medical Assistant – Advanced
- Medical Assistant – Basic
- Medical Billing (CMS–1500)
- Medical Billing [UB–04]
- Medical Billing Knowledge
- Medical Claims Processing
- Medical Collections
- Medical Office Personnel Skills
- Medical Receptionists
- Medical Records Coding [CPT]
- Medical Records Coding [ICD –9]
- Medical Records Legal Issues
- Medical Spelling
- Medical Terminal Digit Filing
- Medical Terminology – Abbreviations
- Medical Terminology – Cardiovascular System
- Medical Terminology – Dental
- Medical Terminology – ER
- Medical Terminology – Gastrointestinal
- Medical Terminology – General
- Medical Terminology – Integumentary System
- Medical Terminology – Musculoskeletal
- Medical Terminology – Nervous System
- Medical Terminology – Oncology
- Medical Terminology – Ophthalmology

For more information please contact Advanced Computer Testing at 800–776–8130

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- o Medical Terminology – Pediatrics
- o Medical Terminology – Pharmacology
- o Medical Terminology – Psychiatry
- o Medical Terminology – Reproduction
- o Medical Terminology – Respiratory
- o Medisoft
- o Nurse Practitioner
- o Nursing Assistant
- o Occupational Therapy
- o OSHA
- o Pharmaceutical Terminology
- o Phlebotomy
- o Physical Therapy
- o Physician Assistant
- o Practice Typing – Medical [3 Minutes Hardcopy]
- o Practice Typing – Medical [3 Minutes Onscreen]
- o Practice Typing – Medical [5 Minutes Hardcopy]
- o Practice Typing – Medical [5 Minutes Onscreen]
- o Practice Typing Test – Medical [1 Minute Hardcopy]
- o Practice Typing Test – Medical [1 Minute Onscreen]
- o Radiologic Technologist
- o Registered Nurse (RN)
- o Respiratory Therapy
- o Spanish Medical Terminology – General
- o Spanish OSHA
- o Typing – Medical [1 Minute Hardcopy]
- o Typing – Medical [1 Minute Onscreen]
- o Typing – Medical [3 Minute Hardcopy]
- o Typing – Medical [3 Minute Onscreen]
- o Typing – Medical [5 Minute Hardcopy]
- o Typing – Medical [5 Minute Onscreen]
- o U.K. Medical Spelling
- o U.K. Medical Terminology – General
- o U.K. Typing – Medical [1 Minute Hardcopy]
- o U.K. Typing – Medical [1 Minute Onscreen]
- o U.K. Typing – Medical [3 Minutes Hardcopy]
- o U.K. Typing – Medical [3 Minutes Onscreen]
- o U.K. Typing – Medical [5 Minutes Hardcopy]
- o U.K. Typing – Medical [5 Minutes Onscreen]

Industrial Titles

- o Arithmetic
- o Assembly & Matching
- o AUS–NZ Basic Arithmetic
- o AUS–NZ Basic Industrial Skills
- o AUS–NZ Entry Level Industrial Skills
- o AutoCAD 2004
- o AutoCAD 2006
- o AutoCAD 2007
- o AutoCAD 2009
- o AutoCAD 2010 **NEW!**
- o Basic Arithmetic
- o Basic CNC
- o Basic Electronics
- o Basic Industrial Math
- o Basic Industrial Skills
- o Basic Injection Molding Skills
- o Basic Ruler Reading
- o Basic Warehousing Knowledge
- o Blueprint Basics
- o Blueprint Reading
- o Class “A” Automotive Mechanics
- o Class “B” Automotive Mechanics
- o Class “C” Automotive Mechanics
- o Color Identification
- o Counting
- o Electrical Engineering – Electronics & Communication
- o Electrical Engineering – Power & Control
- o Electricians
- o Electronic Schematics
- o English Ruler Reading
- o Entry Level Industrial Skills
- o Finish Carpentry
- o Flooring Skills
- o Food Production
- o Forklift Operation
- o General Maintenance
- o Hazardous Material Handling
- o Home Inspection Skills
- o HVAC
- o Lathe Operator
- o Manufacturing Basics
- o Matching – Alphanumeric
- o Matching – Digit Numeric
- o Matching – Images
- o Matching – Industrial Images
- o Matching – Numeric
- o Math & Reasoning Skills
- o Mechanical Engineering – Machine & Tool Design
- o Mechanical Engineering – Thermodynamics Fundamentals
- o Mechanical Reasoning
- o Metalworking Skills
- o Metric Ruler Reading
- o Micrometer & Calipers
- o Milling Machine
- o OSHA
- o Pick/Pack Ticket
- o Plastic Fabrication Skills
- o PLC Programming
- o Plumbing Quality
- o Press Brake Operation
- o Product Packaging Skills
- o Quality Assurance Inspection
- o Resistor Color Code
- o Rough Carpentry
- o Safety in the Workplace
- o Shipping and Receiving Clerk Skills
- o Shop Math
- o Soldering
- o SolidWorks 2006
- o Spanish Basic Industrial Math
- o Spanish Basic Industrial Skills
- o Spanish Basic Warehouse Knowledge
- o Spanish Blueprint Basics
- o Spanish Counting
- o Spanish Entry Level Industrial Skills
- o Spanish Finish Carpentry
- o Spanish Forklift Operation
- o Spanish Math & Reasoning Skills
- o Spanish Mechanical Reasoning
- o Spanish Rough Carpentry
- o Spanish Safety in the Workplace
- o Spanish Shipping and Receiving Clerk Skills
- o Spatial Reasoning
- o Tools & Fasteners
- o U.K. Basic Arithmetic
- o U.K. Basic Industrial Skills
- o U.K. Entry Level Industrial Skills
- o Unit Conversion
- o Weights and Measures [Standard and Metric]
- o Welding
- o Wholesale Distribution Knowledge
- o Woodworking
- o Workplace Hazardous Materials Information System (WHMIS)

Legal Titles

- o AUS–NZ Legal Assistant
- o AUS–NZ Legal Spelling
- o AUS–NZ Legal Vocabulary
- o Basic Litigation Knowledge
- o Canadian Legal Assistant
- o Canadian Legal Spelling
- o Canadian Paralegal Skills
- o Concordance
- o Court Reporting
- o EEOC Compliance
- o French Canadian Legal Spelling
- o Legal Abbreviations
- o Legal Assistant
- o Legal Filing Skills
- o Legal MacPac 2000
- o Legal Spelling
- o Legal Staff Skills
- o Legal Vocabulary
- o Paralegal Skills
- o Practice Typing – Legal [3 Minutes Hardcopy]
- o Practice Typing – Legal [3 Minutes Onscreen]
- o Practice Typing – Legal [5 Minutes Hardcopy]
- o Practice Typing – Legal [5 Minutes Onscreen]
- o Practice Typing Test – Legal [1 Minute Hardcopy]
- o Practice Typing Test – Legal [1 Minute Onscreen]
- o Sexual Harassment
- o Summation Blaze 5.0
- o Typing – Legal [1 Minute Hardcopy]
- o Typing – Legal [1 Minute Onscreen]
- o Typing – Legal [3 Minute Hardcopy]
- o Typing – Legal [3 Minute Onscreen]
- o Typing – Legal [5 Minute Hardcopy]
- o Typing – Legal [5 Minute Onscreen]
- o U.K. Basic Litigation Knowledge
- o U.K. Legal Spelling
- o U.K. Legal Spelling Short
- o U.K. Legal Staff Skills
- o U.K. Legal Vocabulary
- o U.K. Paralegal Skills
- o U.K. Typing – Legal [1 Minute Hardcopy]
- o U.K. Typing – Legal [1 Minute Onscreen]

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Technical Titles

- o .NET Framework
- o .NET Framework 2.0
- o .NET Framework 3.0
- o .NET Programming – ASP
- o .NET Programming – ASP 2.0
- o .NET Programming – ASP 3.5
- o .NET Programming – C#
- o .NET Programming – C# 2.0
- o .NET Programming – C# 3.0
- o .NET Programming – JScript
- o .NET Programming – Visual Basic
- o .NET Programming – Visual J#
- o A+
- o ABAP/4 for SAP
- o Access Basic 2.0
- o ACT! 2000 for Administrators
- o ACT! 2000 for Developers
- o ActionScript 3.0
- o Active Directory
- o Active Server Pages
- o ActiveX
- o ADABAS DBA
- o Adabas Natural
- o ADABAS Programming
- o Adobe ColdFusion 8
- o AION Programming
- o AJAX
- o ANSI SQL
- o Apache Web Server
- o AppleTalk
- o AppleTalk Networks
- o AS/400 Operations
- o Assembler
- o Assembler for IBM Mainframes
- o AUS–NZ Lotus Notes 5.0 for Developers
- o Basic Wireless Communications
- o BizTalk Server 2006
- o Borland C++ Builder
- o BroadVision
- o Business Objects XI Release 2
- o BusinessObjects 5 – Designer
- o C Programming
- o C++ Programming
- o Cascading Style Sheets
- o CGI Concepts
- o CICS/COBOL
- o Cisco Networking
- o Cisco Router
- o Citrix for Client Server Applications
- o Citrix MetaFrame
- o Citrix WinFrame
- o Client/Server Fundamentals
- o Clipper
- o COBOL
- o COBOL 400
- o COBOL for Year 2000 Programmers
- o COBOL II
- o Cognos Impromptu Knowledge
- o Cognos PowerPlay
- o Cold Fusion 4
- o Cold Fusion MX 6.1
- o Cold Fusion Scripting & Development
- o ColdFusion MX 7
- o COM/DCOM Development in Delphi
- o COM/DCOM Development in Visual Basic
- o Computer Technician Skills
- o COOL: Gen
- o CORBA
- o Crystal Reports 11
- o Crystal Reports 7.0
- o Crystal Reports 8.0
- o Crystal Reports 8.5 for Developers
- o Data Architecture **NEW!**
- o Data Communications Concepts
- o Data Modeling Concepts
- o Data Warehousing Concepts
- o DB2 5.x DBA
- o DB2 Developer
- o DB2 v.8 Mainframe DBA
- o DB2 v.8 UDB DBA
- o dBase III Plus
- o Delphi 3
- o Delphi 5
- o DHTML
- o DOS 6.x
- o Dreamweaver
- o Dreamweaver 8
- o E–Commerce Concepts: Architecture and Design
- o E–Commerce Concepts: Deployment
- o EDI (Electronic Data Interchange)
- o Enterprise JavaBeans (EJB)
- o Ethernet Networking
- o FORTRAN 77/90
- o GroupWise 5.x
- o Gupta/Centura
- o HTML 2.0/3.0
- o HTML 4.0
- o HTML Developers
- o HTML Webmaster
- o IBM AIX 5.1 Administrator
- o IMS
- o iNet+
- o Informatica
- o Informix
- o Internet Security
- o J2EE
- o J2SE
- o Java 1.1
- o Java 2
- o Java Applets Development
- o Java Beans Development
- o Java Enterprise Development
- o Java Entry Level
- o Java SE 6
- o Java Server Pages
- o Java Servlets
- o Java Swing
- o JavaScript
- o JavaScript
- o JCL
- o LAN Hardware
- o Linux Administration
- o LoadRunner 9
- o Logical Reasoning – Deduction
- o Logical Reasoning – Mathematical
- o Lotus Domino 6 for Developers
- o Lotus Notes 4.0 for Developers
- o Lotus Notes 4.5 for Developers
- o Lotus Notes 5.0 for Developers
- o Lotus Notes Administration
- o Macintosh Technician OS 9
- o Macintosh Technician OS X
- o Macromedia Director MX 2004
- o Macromedia Flash 5
- o Macromedia Flash MX 2004
- o Macromedia Flash Professional 8
- o Microsoft Access 2000 for Developers
- o Microsoft Access 2002 for Developers
- o Microsoft Access 2003 for Developers
- o Microsoft Access 2007 for Developers **NEW!**
- o Microsoft Exchange Server 2000 Administration
- o Microsoft Exchange Server 2003 Administration
- o Microsoft Exchange Server 2007 Administration
- o Microsoft Exchange Server 2007 Administration
- o Microsoft Exchange Server 5.5
- o Microsoft Foundation Class
- o Microsoft Internet Information Server (IIS) 4.0
- o Microsoft Internet Information Server [IIS] 7.0
- o Microsoft Office 2003 Help Desk
- o Microsoft Office 2007 Help Desk
- o Microsoft Office SharePoint Server 2007
- o Microsoft Office XP Help Desk
- o Microsoft Site Server 3.0
- o Microsoft Transaction Server
- o Microsoft Visio 2002
- o Microsoft Visio 2003
- o Microsoft Visio 2007
- o Microsoft Windows 2000 Data Center Administration
- o Microsoft Windows 2000 Professional Installation
- o Microsoft Windows 2000 Server Administration
- o Microsoft Windows 2000 Server Installation
- o Microsoft Windows 2000 Server Installation Procedures
- o Microsoft Windows 2000 Technical Skills
- o Microsoft Windows 2003 Server Administration
- o Microsoft Windows 2003 Server Installation Procedures
- o Microsoft Windows NT 4.0 Server Administration
- o Microsoft Windows NT 4.0 Server Installation
- o Microsoft Windows NT 4.0 Workstation Installation
- o Microsoft Windows Programming
- o Microsoft Windows Server 2008 Administration
- o Microsoft Windows XP Technical Skills
- o MVS
- o MySQL
- o Netscape Webserver
- o Network Administration
- o Network Security
- o Novell Directory Services (NDS)
- o Novell NetWare 3.12
- o Novell NetWare 4.x
- o Novell NetWare 5.x
- o Object Oriented Programming (OOP)
- o Object PAL 5.0
- o OLAP Concepts
- o Oracle 10g DBA
- o Oracle 10g for Developers
- o Oracle 7.3 DBA
- o Oracle 7.3 Developer
- o Oracle 8 DBA
- o Oracle 8 Developer
- o Oracle 8.i
- o Oracle 9i DBA
- o Oracle 9i for Developers
- o Oracle Applications DBA
- o Oracle Designer 2000
- o Oracle Developer 2000
- o Oracle Financials 11
- o Oracle Forms 10g **NEW!**
- o OS/2 for Administrators
- o OS/2 for Users
- o Paradox Application Language 4.0
- o Pascal
- o PeopleSoft
- o PeopleSoft 7 DBA

For more information please contact Advanced Computer Testing at 800–776–8130

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- PeopleSoft 7 Developer
- PeopleSoft 8 DBA
- PeopleSoft 8 Developer
- PeopleSoft 9 DBA
- PeopleSoft 9 Developer
- Perl 5
- Perl 6
- PHP 4
- PHP 5
- PHP 5.3
- PL/SQL
- PowerBuilder 10
- PowerBuilder 4.0
- PowerBuilder 5.0
- PowerBuilder 6.0
- PowerBuilder 8.0
- Project Management for IT Professionals
- QuickTest Professional 9
- Rational Rose
- Relational Database Design (RDBMS)
- RPG III
- RPG IV (RPG LE)
- Ruby 1.8
- SAP Database
- SAS 6 – IT Professional
- SAS 8.2
- SCO Unix for Administrators
- SCO Unix for Users
- Siebel 7
- Smalltalk
- Solaris Administrator
- SPSS
- SQA Robot
- SQL Entry Level
- SQL for Client–Server Applications
- SQL for Desktop Applications
- SQL Server 2000 DBA
- SQL Server 2000 for Developers
- SQL Server 2005 DBA
- SQL Server 2005 for Developers
- SQL Server 2008 DBA
- SQL Server 2008 for Developers
- SQL Server 2008 Reporting Services **NEW!**
- SQL Server 6.5
- SQL Server 6.5 Developer
- SQL Server 7.0 DBA
- SQL Server 7.0 Developer
- SQL Server Integration Services
- Sybase 11
- Sybase 12
- Sybase DBA
- Sybase Developer
- Systems Management Server 2 (SMS)
- TCP/IP
- Technical Support – IT/Network
- Technical Support Processes
- Telecommunications
- TestDirector 8
- Transact SQL
- U.K. Lotus Notes 5.0 for Developers
- UML
- UNIX Administrator
- UNIX Programming
- UNIX Shell Programming **NEW!**
- UNIX Users
- VBScript
- Visual Basic 4.0
- Visual Basic 5.0
- Visual Basic 6.0
- Visual Basic 6.0 for Applications (VBA)
- Visual C++ 4.0
- Visual C++ 6.0
- Visual FoxPro 3.0
- Visual FoxPro 6.0
- Visual FoxPro 8
- Visual InterDev 6.0
- Visual J++ 1.1
- Visual J++ 6
- VSE/DOS
- WAN Architecture
- Web Commerce Security
- Web Design Mastery
- WebLogic Portal 7.0
- WebLogic Server 7.0
- WebSphere 4.0
- WebSphere Application Server 7
- WebSphere MQ V5
- WinRunner 6.02
- WinRunner 7.6
- XML
- X–Window Systems

Free Code Sample Scenarios:

Because gauging coding skills is a highly subjective endeavor, we provide a controlled, immediate writing environment for you to assess the candidate's code sample, in context to the scenario. This feature is available to all ProveIt.com clients, at no additional charge.

- Code Sample – ASP – File Operations
- Code Sample – ASP.NET – Date/Time Operations
- Code Sample – C Sharp – Date/Time Operations
- Code Sample – C Sharp – File Operations
- Code Sample – Java – File Operations
- Code Sample – Java – Date/Time Operations
- Code Sample – JavaScript – Date/Time Operations
- Code Sample – JavaScript – File Operations
- Code Sample – VB Script – Date/Time Operations
- Code Sample – VB.NET – Date/Time Operations
- Code Sample – Visual Basic – File Operations
- Code Sample – Visual Basic – Date/Time Operations