

Kenexa Prove It!® Skills Assessments CD-ROM 4.0 Product Guide – Fall 2010

Core Package

Included in this package: Software Package, Office/Professional Package, and Bonus Tests: EEOC Compliance, Safety in the Workplace, and Sexual Harassment.

Software Package

- ACCPAC Pro Series
- Adobe Acrobat 6.0 Standard
- Adobe Acrobat 7.0 Standard
- Adobe Acrobat 8.0 Standard
- Adobe Acrobat 9.0 Standard
- Adobe Flash CS3 Professional
- Adobe Flex 3
- Adobe Illustrator CS
- Adobe Illustrator CS2
- Adobe Illustrator CS3
- Adobe InDesign CS
- Adobe InDesign CS2
- Adobe InDesign CS3
- Adobe PageMaker 7.0
- Adobe Photoshop CS
- Adobe Photoshop CS2
- Adobe Photoshop CS3
- Adobe Photoshop CS4
- ADP – Payroll
- AUS–NZ Lotus Notes 5.0 for Users
- AUS–NZ MYOB Accounting Plus
- Desktop Publishing Theory Skills
- FileMaker Pro 6
- French Canadian Microsoft Excel 2003*
- French Canadian Microsoft Excel 2007*
- **NEW!**
- French Canadian Microsoft Outlook 2003
- French Canadian Microsoft PowerPoint 2003 – Whole Test*
- French Canadian Microsoft Word 2003*
- German Microsoft Excel 2003*
- German Microsoft Outlook 2003
- German Microsoft PowerPoint 2003*
- German Microsoft Word 2003*
- JD Edwards
- Legal MacPac 2000
- Lotus Notes 4.5 for Users
- Lotus Notes 5.0 for Users
- Lotus Notes 6.5 for Users
- Lotus Notes 8.5 for Users
- MAS 90 – Bookkeeping
- Microsoft Access 2000
- Microsoft Access 2002
- Microsoft Access 2003
- Microsoft Access 2007
- Microsoft Excel 2000*
- Microsoft Excel 2002*
- Microsoft Excel 2003*
- Microsoft Excel 2007*
- Microsoft FrontPage 2003
- Microsoft Internet Explorer 6
- Microsoft Internet Explorer 8
- Microsoft Office 2000 Integration
- Microsoft Office 2003 Integration
- Microsoft Office XP Integration
- Microsoft Outlook 2000
- Microsoft Outlook 2002
- Microsoft Outlook 2003
- Microsoft Outlook 2007
- Microsoft PowerPoint 2000
- Microsoft PowerPoint 2002*
- Microsoft PowerPoint 2003*
- Microsoft PowerPoint 2007*
- Microsoft Project 2000
- Microsoft Project 2002
- Microsoft Project 2003
- Microsoft Project 2007
- Microsoft Publisher 2002
- Microsoft Publisher 2007
- Microsoft Windows 2000
- Microsoft Windows XP
- Microsoft Word 2000*
- Microsoft Word 2002 – Advanced Documents
- Microsoft Word 2002*
- Microsoft Word 2003 – Advanced Documents
- Microsoft Word 2003*
- MYOB Accounting Plus
- Peachtree 2007
- Peachtree Accounting 2003
- QuarkXPress 5 Advanced
- QuarkXPress 5 Basics
- QuarkXPress 6
- QuickBooks Pro 2005
- QuickBooks Pro 2006
- QuickBooks Pro 2007
- QuickBooks Pro 2008
- QuickBooks Pro 2009
- QuickBooks Pro 2010 **NEW!**
- Quicken Basic 2003
- Sage Line 50
- Sage MAS 90/200
- Simply Accounting 2006
- Spanish Microsoft Excel 2003 *
- Spanish Microsoft Outlook 2003
- Spanish Microsoft PowerPoint 2003*
- Spanish Microsoft Word 2003 *
- U.K. Microsoft Access 2003
- U.K. Microsoft Access 2007
- U.K. Microsoft Excel 2003*
- U.K. Microsoft Excel 2007*
- U.K. Microsoft Internet Explorer 6.0
- U.K. Microsoft Outlook 2003
- U.K. Microsoft Outlook 2007
- U.K. Microsoft PowerPoint 2003*
- U.K. Microsoft PowerPoint 2007*
- U.K. Microsoft Word 2003*
- U.K. Microsoft Word 2007*

* includes Normal User, Power User, and Whole Test

Microsoft Office Package 2007, 2003, XP, or 2000

Version 2007 includes:

- Microsoft Access 2007
- Microsoft Excel 2007*
- Microsoft Internet Explorer 6
- Microsoft Internet Explorer 8
- Microsoft Outlook 2007
- Microsoft PowerPoint 2007*
- Microsoft Project 2007
- Microsoft Publisher 2007
- Microsoft Windows XP
- Microsoft Windows 2000
- Microsoft Word 2007*
- Practice Typing Test – General+
- Typing – General+

Version 2003 includes:

- Microsoft Access 2003
- Microsoft Excel 2003*
- Microsoft FrontPage 2003
- Microsoft Internet Explorer 6
- Microsoft Internet Explorer 8
- Microsoft Office 2003 Integration
- Microsoft Outlook 2003
- Microsoft PowerPoint 2003*
- Microsoft Project 2003
- Microsoft Windows XP
- Microsoft Windows 2000
- Microsoft Word 2003*
- Microsoft Word 2003 – Advanced Documents
- Practice Typing Test – General+
- Typing – General+

Version XP includes:

- Microsoft Access 2002
- Microsoft Excel 2002*
- Microsoft Internet Explorer 6
- Microsoft Internet Explorer 8
- Microsoft Office XP Integration
- Microsoft Outlook 2002
- Microsoft PowerPoint 2002*
- Microsoft Project 2002
- Microsoft Publisher 2002
- Microsoft Windows XP
- Microsoft Windows 2000
- Microsoft Word 2002 – Advanced Documents
- Microsoft Word 2002*
- Practice Typing Test – General+
- Typing – General+

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Version 2000 includes:

- Microsoft Access 2000
- Microsoft Excel 2000*
- Microsoft Internet Explorer 6
- Microsoft Internet Explorer 8
- Microsoft Office 2000 Integration
- Microsoft Outlook 2000
- Microsoft PowerPoint 2000
- Microsoft Project 2000
- Microsoft Windows XP
- Microsoft Windows 2000
- Microsoft Word 2000*
- Practice Typing Test – General+
- Typing – General+

* **includes Normal User, Power User, and Whole Test**
+ **includes 1, 3, and 5 minute Onscreen and Hardcopy Passages**

Office/Professional Package

- ACT! 2000 for Users
- Advanced Spelling
- Analytical Skills
- Arithmetic
- Audio Typing [5 Minutes]
- AUS–NZ Advanced Spelling
- AUS–NZ Analytical Skills
- AUS–NZ Basic Computer Terminology
- AUS–NZ Basic Office Skills
- AUS–NZ Basic Office Skills [No Math]
- AUS–NZ Basic Office Skills [No Verbal]
- AUS–NZ Basic Reading Comprehension
- AUS–NZ Basic Spelling
- AUS–NZ Bookkeeping
- AUS–NZ Clerical Proofreading
- AUS–NZ Computer Literacy
- AUS–NZ Data Entry 10 Key [Onscreen]
- AUS–NZ Data Entry 10 Key Quick Test [Onscreen]
- AUS–NZ Data Entry Alpha Numeric [Onscreen]
- AUS–NZ English as a Second Language
- AUS–NZ Internet Basics
- AUS–NZ Numeric Filing
- AUS–NZ Office Grammar and Spelling
- AUS–NZ Office Maths Skills
- AUS–NZ Shorthand
- AUS–NZ Typing – General [1 Minute Onscreen]
- AUS–NZ Typing – General [3 Minutes Onscreen]
- AUS–NZ Typing – General [5 Minutes Onscreen]
- AUS–NZ Vocabulary
- AUS–NZ Vocabulary – Homophone Usage
- Basic Arithmetic
- Basic Numeric Conversion
- Basic Office Skills
- Basic Office Skills [No Math]
- Basic Office Skills [No Verbal]
- Basic Reading Comprehension
- Basic Spelling
- Bookkeeping
- Business Etiquette
- Business Systems Analyst
- Business Writing
- Canadian Advanced Spelling
- Canadian Basic Spelling
- Canadian Cash Handling
- Canadian Data Entry Alpha Numeric #
- Canadian Human Resources Basics
- Canadian Typing – General [5 Minutes Onscreen]
- Canadian Typing – General 2 [5 Minutes Onscreen]
- Canadian Typing – General 3 [5 Minutes Onscreen]
- Canadian Typing – General 4 [5 Minutes Onscreen]
- Cash Handling
- Clerical Proofreading
- Coding
- Comparison Skills
- Computer Literacy – Advanced
- Computer Literacy – Basic
- Corrective Proofreading – Independent Films
- Corrective Proofreading – Reply Letter
- Corrective Proofreading – Restaurant Review
- Counting
- Customer Service Mindset Survey
- Data Entry 10 Key Quick Test#
- Data Entry 10 Key With Decimals#
- Data Entry 10 Key#
- Data Entry Alpha Numeric#
- Data Entry Check Number Database#
- Data Entry Inventory Database#
- Email Etiquette
- English as a Second Language
- Filing by Name
- Following Verbal Instructions [audio]
- Following Written Instructions
- French Canadian Advanced Spelling
- French Canadian Basic Office Skills
- French Canadian Basic Office Skills [No Math]
- French Canadian Basic Office Skills [No Verbal]
- French Canadian Basic Reading Comprehension
- French Canadian Basic Spelling
- French Canadian Coding
- French Canadian Data Entry 10 Key [Onscreen]
- French Canadian Data Entry Alpha Numeric [Onscreen]
- French Canadian Data Entry Check Number Database [Onscreen]
- French Canadian Office Grammar and Spelling
- French Canadian Typing – General [5 Minutes Onscreen]
- French Canadian Typing – General 2 [5 Minutes Onscreen]
- French Canadian Typing – General 3 [5 Minutes Onscreen]
- French Canadian Typing – General 4 [5 Minutes Onscreen]
- French Typing – General#
- French–English Bilingual
- German Basic Office Skills
- German Basic Office Skills [No Math]
- German Basic Office Skills [No Verbal]
- German Data Entry 10 Key #
- German Data Entry Alpha Numeric #
- German Typing – General [1 Minute] #
- German Typing – General [3 Minutes]#
- German–English Bilingual
- Haitian Creole Basic Office Skills **NEW!**
- Haitian Creole Basic Office Skills [No Math] **NEW!**
- Haitian Creole Basic Office Skills [No Verbal] **NEW!**
- Haitian Creole–English Bilingual **NEW!**
- Haitian Creole Typing – General [1 Minute Onscreen] **NEW!**
- Healthcare Benefits Knowledge
- Human Resources Basics
- Human Resources Benefits Knowledge
- Internet Basics
- Internet Research Skills
- Interviewing & Hiring Concepts
- Italian Typing – General#
- Italian–English Bilingual
- Listening Skills [audio]
- Macintosh Basics OS 9
- Mailroom Management Skills
- Marketing Fundamentals
- Matching – Alphanumeric
- Matching – Digit Numeric
- Matching – Images
- Matching – Numeric
- Math Word Problems
- Numeric Filing
- Numeric Proofreading
- Office Abbreviations
- Office Filing Skills
- Office Grammar and Spelling
- Office Management Skills
- Office Math Skills
- Office Telephone Etiquette
- Payroll
- PeopleSoft HRMS
- Practice Canadian Typing – General [3 Minute Onscreen]
- Practice Canadian Typing – General [5 Minute Onscreen]
- Practice French Canadian Typing – General [3 Minutes Onscreen]
- Practice French Canadian Typing – General [5 Minute Onscreen]
- Practice Typing Test – General+
- Project Management for IT Professionals
- Project Management Fundamentals
- Proofreader Marks
- Punctuation
- Reading Comprehension
- Recruiting Fundamentals
- Retention
- Sales Concepts
- SAS 9 – Data Analyst
- Shorthand
- Software Quality Assurance
- Software Testing
- Spanish Basic Office Skills
- Spanish Basic Office Skills [No Math]
- Spanish Basic Office Skills [No Verbal]
- Spanish Basic Reading Comprehension
- Spanish Office Grammar and Spelling
- Spanish Typing – General+
- Spanish–English Bilingual
- Technical Terminology
- Typing – General+
- U.K. Advanced Spelling
- U.K. Analytical Skills
- U.K. Arithmetic
- U.K. Audio Typing [5 Minutes]
- U.K. Basic Arithmetic
- U.K. Basic Computer Terminology
- U.K. Basic Office Skills
- U.K. Basic Office Skills [No Math]

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- U.K. Basic Office Skills [No Verbal]
- U.K. Basic Reading Comprehension
- U.K. Basic Spelling
- U.K. Bookkeeping
- U.K. Business Writing
- U.K. Clerical Proofreading
- U.K. Coding
- U.K. Computer Literacy
- U.K. Data Entry 10 Key Quick Test#
- U.K. Data Entry 10 Key With Decimals#
- U.K. Data Entry Alpha Numeric #
- U.K. Data Entry Alpha Numeric #
- U.K. English as a Second Language
- U.K. Internet Basics
- U.K. Lotus Notes 5.0 for Users
- U.K. Matching – Alphanumeric
- U.K. Matching – Digit Numeric
- U.K. Matching – Images
- U.K. Matching – Numeric
- U.K. Numeric Filing
- U.K. Numeric Proofreading
- U.K. Office Grammar and Spelling
- U.K. Office Maths Skills
- U.K. Payroll
- U.K. Practice Typing – General [1 Minute Onscreen]
- U.K. Sales Concepts
- U.K. Shorthand
- U.K. Typing – General [1 Minute]#
- U.K. Typing – General [5 Minutes]#
- U.K. Vocabulary
- U.K. Vocabulary – Homophone Usage
- Vocabulary
- Vocabulary – Homonym Usage

includes Onscreen and Hardcopy Versions
+ includes 1, 3, and 5 minute Onscreen and Hardcopy Passages

Free Reasoning, Translation and Writing Sample Scenarios:

Because gauging translation skills is a highly subjective endeavor, we provide a controlled, immediate writing environment for you to assess the candidate's sample, in context to the scenario. This feature is available to all Prove It! clients who have purchased the Core Package or Office/Professional Package, at no additional charge.

- French Canadian Writing Sample – Customer Service
- French Canadian Writing Sample – Email
- Office Reasoning Sample - People Management
- Office Reasoning Sample - Problem Solving
- Office Reasoning Sample - Project Event Planning
- Office Reasoning Sample - Project Time Management
- Translation Sample – English to French
- Translation Sample – English to Italian
- Translation Sample – English to Spanish
- Translation Sample – French Canadian to English
- Translation Sample – Italian to English
- Translation Sample – Spanish to English
- U.K. Writing Sample - Advertising/Marketing
- U.K. Writing Sample - Collection Letter
- U.K. Writing Sample - Customer Service
- U.K. Writing Sample – Email
- U.K. Writing Sample - Market Research
- U.K. Writing Sample – Persuasive
- U.K. Writing Sample - Sales Correspondence
- U.K. Writing Sample - Technical Writing
- U.K. Writing Sample - Thank You Letter
- Writing Sample – Advertising/Marketing
- Writing Sample – Collection Letter
- Writing Sample – Customer Service
- Writing Sample – Email
- Writing Sample – Market Research
- Writing Sample – Persuasive
- Writing Sample – Sales Correspondence
- Writing Sample – Technical [List Form]
- Writing Sample – Technical [Paragraph Form]
- Writing Sample – Thank You Letter

Accounting Package

- Accounting Terminology – Advanced
- Accounting Terminology – Basic
- Accounts Payable
- Accounts Receivable
- ACCPAC Pro Series
- ADP – Payroll
- Advanced Accounting
- AUS–NZ Accounts Payable
- AUS–NZ Accounts Receivable
- AUS–NZ Advanced Accounting
- AUS–NZ General Accounting
- AUS–NZ MYOB Accounting Plus
- Bookkeeping – Professional
- Business Income Tax
- Canadian Accounts Payable
- Canadian Accounts Receivable
- Canadian Payroll
- Corporate Tax Accounting
- Cost Accounting
- Fixed Assets
- General Accounting
- General Ledger Knowledge
- Individual Income Tax
- JD Edwards
- MAS 90 – Bookkeeping
- MYOB Accounting Plus
- Partnership Tax Accounting
- Payroll Clerk
- Payroll Management
- Peachtree 2007
- Peachtree Accounting 2003
- QuickBooks Pro 2005
- QuickBooks Pro 2006
- QuickBooks Pro 2007
- QuickBooks Pro 2008
- QuickBooks Pro 2009
- QuickBooks Pro 2010 **NEW!**
- Quicken 2003
- Sage Line 50
- Sage MAS 90/20
- Simply Accounting 2006
- U.K. Accounts Payable
- U.K. Accounts Receivable
- U.K. Advanced Accounting
- U.K. General Accounting
- U.K. Payroll Management

Call Center Package

- AUS–NZ Call Centre Customer Service Survey
- AUS–NZ Call Centre Inbound Sales Skills
- AUS–NZ Call Centre Outbound Sales Skills
- AUS–NZ Call Centre World Geography
- Call Center 911 Operators
- Call Center Advanced Spelling [audio]
- Call Center Basic Spelling [audio]
- Call Center Consumer Collections
- Call Center Customer Service Scenarios [audio]
- Call Center Customer Service Survey
- Call Center Data Entry [audio]
- Call Center Environment [audio]
- Call Center German–English Bilingual [audio]
- Call Center Inbound Sales Skills
- Call Center Italian–English Bilingual [audio]
- Call Center Listening Skills [audio]
- Call Center Math
- Call Center Outbound Sales Skills
- Call Center Reference Manual [audio]
- Call Center Retention [audio]
- Call Center Spanish–English Bilingual [audio]
- Call Center Technical Support [audio]
- Call Center Telephone Etiquette
- Call Center U.S. Cities Spelling [audio]
- Call Center U.S. Geographic Locations
- Call Center U.S. State Abbreviations [audio]
- Call Center World Geography
- Call Centre French Canadian–English Bilingual [audio]
- French Canadian Call Centre Customer Service Survey
- French Canadian Call Centre Telephone Etiquette
- German Call Center Data Entry [audio]
- German Call Center Listening Skills [Onscreen]
- Spanish Call Center Customer Service Survey
- Spanish Call Center Telephone Etiquette
- U.K. Call Centre Data Entry [audio]
- U.K. Call Centre Inbound Sales Skills
- U.K. Call Centre Maths
- U.K. Call Centre Outbound Sales Skills
- U.K. Call Centre Telephone Etiquette
- U.K. Call Centre Towns Spelling [audio]
- U.K. Call Centre World Geography

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Financial Package

- Auditing
- AUS–NZ SAP for Users
- Bank Teller Skills
- Basic Bank Teller Skills
- Budget Aide Skills
- Budget Officer Skills
- BusinessObjects 5 – Client
- Casualty Insurance – Automobile
- Commercial Banking Knowledge
- Commercial Collections
- Commercial Insurance Knowledge
- Credit Analyst
- Credit Management
- Customer Service Mindset Survey
- Data Entry 10 Key#
- Data Entry 10 Key Quick Test#
- Data Entry 10 Key With Decimals#
- Data Entry Alpha Numeric#
- Data Entry Check Number Database#
- Data Entry Inventory Database#
- Financial Analysis
- Financial Management
- Financial Math
- Financial Spelling
- Great Plains
- International Financial Reporting Standards
- Investment Management: US Equities and Equities Products
- Loan Officer Skills
- Loan Processing
- Loan Underwriting Knowledge
- Payroll
- PeopleSoft Financials
- Property Insurance
- Property Management
- Purchasing Fundamentals
- Reconciliation
- SAP for Users
- Title Insurance Knowledge
- U.K. Financial Analysis
- U.K. Financial Maths
- U.K. Payroll
- U.K. SAP for Users

includes Onscreen and Hardcopy Versions

Healthcare Package

- AUS–NZ Medical Spelling
- AUS–NZ Medical Terminology – General
- AUS–NZ Typing – Medical [1 Minute Hardcopy]
- AUS–NZ Typing – Medical [1 Minute Onscreen]
- Bloodborne Pathogens – Infection Control
- Canadian Medical Spelling
- Cultural Diversity
- Dental Assistant
- Dental Hygienist
- Dosage Calculations
- French Canadian Medical Spelling
- French Canadian Medical Terminology – General
- General Pharmaceutical Knowledge
- Healthcare Industry Terminology
- HIPAA – Clinical Staff
- HIPAA Administration
- JCAHO
- LPN/LVN
- Medical Assistant – Advanced
- Medical Assistant – Basic
- Medical Billing (CMS–1500)
- Medical Billing [UB–04]
- Medical Billing Knowledge
- Medical Claims Processing
- Medical Collections
- Medical Office Personnel Skills
- Medical Receptionists
- Medical Records Coding [CPT]
- Medical Records Coding [ICD –9]
- Medical Records Legal Issues
- Medical Spelling
- Medical Terminal Digit Filing
- Medical Terminology – Abbreviations
- Medical Terminology – Cardiovascular System
- Medical Terminology – Dental
- Medical Terminology – ER
- Medical Terminology – Gastrointestinal
- Medical Terminology – General
- Medical Terminology – Integumentary System
- Medical Terminology – Musculoskeletal
- Medical Terminology – Nervous System
- Medical Terminology – Oncology
- Medical Terminology – Ophthalmology
- Medical Terminology – Pediatrics
- Medical Terminology – Pharmacology
- Medical Terminology – Psychiatry
- Medical Terminology – Reproduction
- Medical Terminology – Respiratory
- Medisoft
- Nurse Practitioner
- Nursing Assistant
- Occupational Therapy
- OSHA
- Pharmaceutical Terminology
- Phlebotomy
- Physical Therapy
- Physician Assistant
- Practice Typing Test – Medical+
- Radiologic Technologist
- Registered Nurse (RN)
- Respiratory Therapy
- Spanish Medical Terminology – General
- Spanish OSHA
- Typing – Medical+
- U.K. Medical Spelling
- U.K. Medical Terminology – General
- U.K. Typing – Medical+

+ includes 1, 3, and 5 minute Onscreen and Hardcopy Passages

Industrial Package

- Arithmetic
- Assembly & Matching
- AUS–NZ Basic Arithmetic
- AUS–NZ Basic Industrial Skills
- AUS–NZ Entry Level Industrial Skills
- AutoCAD 2004
- AutoCAD 2006
- AutoCAD 2007
- AutoCAD 2009
- AutoCAD 2010
- Basic Arithmetic
- Basic CNC
- Basic Electronics
- Basic Industrial Math
- Basic Industrial Skills
- Basic Injection Molding Skills
- Basic Ruler Reading
- Basic Warehousing Knowledge
- Blueprint Basics
- Blueprint Reading
- Class “A” Automotive Mechanics
- Class “B” Automotive Mechanics
- Class “C” Automotive Mechanics
- Color Identification
- Counting
- Electrical Engineering – Electronics & Communication
- Electrical Engineering – Power & Control
- Electricians
- Electronic Schematics
- English Ruler Reading
- Entry Level Industrial Skills
- Finish Carpentry
- Flooring Skills
- Food Production
- Forklift Operation
- General Maintenance
- Hazardous Material Handling
- Home Inspection Skills
- HVAC
- Lathe Operator
- Manufacturing Basics
- Matching – Alphanumeric
- Matching – Digit Numeric
- Matching – Images
- Matching – Industrial Images
- Matching – Numeric
- Math and Reasoning Skills
- Mechanical Engineering – Machine & Tool Design
- Mechanical Engineering – Thermodynamics Fundamentals
- Mechanical Reasoning
- Metalworking Skills
- Metric Ruler Reading
- Micrometer & Calipers
- Milling Machine
- OSHA
- Pick/Pack Ticket
- Plastic Fabrication Skills
- PLC Programming
- Plumbing Quality

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- Press Brake Operation
- Product Packaging Skills
- Quality Assurance Inspection
- Resistor Color Code
- Rough Carpentry
- Safety in the Workplace
- Shipping and Receiving Clerk Skills
- Shop Math
- Soldering
- SolidWorks 2006
- Spanish Basic Industrial Math
- Spanish Basic Industrial Skills
- Spanish Basic Warehouse Knowledge
- Spanish Blueprint Basics
- Spanish Counting
- Spanish Entry Level Industrial Skills
- Spanish Finish Carpentry
- Spanish Forklift Operation
- Spanish Math & Reasoning Skills
- Spanish Mechanical Reasoning
- Spanish OSHA
- Spanish Rough Carpentry
- Spanish Safety in the Workplace
- Spanish Shipping and Receiving Clerk Skills
- Spatial Reasoning
- Tools and Fasteners
- U.K. Arithmetic
- U.K. Basic Arithmetic
- U.K. Basic Industrial Skills
- U.K. Entry Level Industrial Skills
- Unit Conversion
- Weights and Measures [Standard and Metric]
- Welding
- Wholesale Distribution Knowledge
- Woodworking
- Workplace Hazardous Materials Information System (WHMIS)

Legal Package

- AUS–NZ Legal Assistant
- AUS–NZ Legal Spelling
- AUS–NZ Legal Vocabulary
- Basic Litigation Knowledge
- Canadian Legal Assistant
- Canadian Legal Spelling
- Canadian Paralegal Skills
- Concordance
- Court Reporting
- EEOC Compliance
- French Canadian Legal Spelling
- Legal Abbreviations
- Legal Assistant
- Legal Filing Skills
- Legal MacPac 2000
- Legal Spelling
- Legal Staff Skills
- Legal Vocabulary
- Microsoft Word 2003 – Advanced Documents
- Microsoft Word 2003*
- Paralegal Skills
- Practice Typing Test – Legal+
- Sexual Harassment
- Typing – Legal+ **NEW VERSION!**
- U.K. Basic Litigation Knowledge
- U.K. Legal Spelling
- U.K. Legal Spelling Short
- U.K. Legal Staff Skills
- U.K. Legal Vocabulary
- U.K. Paralegal Skills
- U.K. Typing – Legal [1 Minute]#

* includes Normal User, Power User, and Whole Test

includes Onscreen and Hardcopy Versions

+ includes 1, 3, and 5 minute Onscreen and Hardcopy Passages

Technical Package

- .NET Framework
- .NET Framework 2.0
- .NET Framework 3.0
- .NET Programming – ASP
- .NET Programming – ASP 2.0
- .NET Programming – ASP 3.5
- .NET Programming – C#
- .NET Programming – C# 2.0
- .NET Programming – C# 3.0
- .NET Programming – JScript
- .NET Programming – Visual Basic
- .NET Programming – Visual J#
- A+
- ABAP/4 for SAP
- Access Basic 2.0
- ACT! 2000 for Administrators
- ACT! 2000 for Developers
- ActionScript 3.0
- Active Directory
- Active Server Pages
- ActiveX
- ADABAS DBA
- Adabas Natural
- ADABAS Programming
- Adobe ColdFusion 8
- AION Programming
- AJAX
- ANSI SQL
- Apache Web Server
- AppleTalk
- AppleTalk Networks
- AS/400 Operations
- Assembler
- Assembler for IBM Mainframes
- AUS–NZ Lotus Notes 5.0 for Developers
- Basic Wireless Communications
- BizTalk Server 2006
- Borland C++ Builder
- BroadVision
- Business Objects XI Release 2
- BusinessObjects 5 – Designer
- C Programming
- C++ Programming
- Cascading Style Sheets
- Cascading Style Sheets 2.1
- CGI Concepts
- CICS/COBOL
- Cisco Networking
- Cisco Router
- Citrix for Client Server Applications
- Citrix MetaFrame
- Citrix WinFrame
- Client/Server Fundamentals
- Clipper
- COBOL
- COBOL 400
- COBOL for Year 2000 Programmers
- COBOL II
- Cognos Impromptu Knowledge
- Cognos PowerPlay
- Cold Fusion 4
- Cold Fusion MX 6.1
- Cold Fusion Scripting & Development
- ColdFusion MX 7
- COM/DCOM Development in Delphi
- COM/DCOM Development in Visual Basic
- Computer Technician Skills
- COOL: Gen
- CORBA
- Crystal Reports 11
- Crystal Reports 7.0
- Crystal Reports 8.0
- Crystal Reports 8.5 for Developers
- Data Architecture
- Data Communications Concepts
- Data Modeling Concepts
- Data Warehousing Concepts
- DB2 5.x DBA
- DB2 Developer
- DB2 v.8 Mainframe DBA
- DB2 v.8 UDB DBA
- dBase III Plus
- Delphi 3
- Delphi 5
- DHTML
- DOS 6.x
- Dreamweaver
- Dreamweaver 8
- E–Commerce Concepts: Architecture and Design
- E–Commerce Concepts: Deployment
- EDI (Electronic Data Interchange)
- Enterprise JavaBeans (EJB)
- Ethernet Networking
- FORTRAN 77/90
- GroupWise 5.x
- Gupta/Centura
- Hardware Troubleshooting
- HTML 2.0/3.0
- HTML 4.0
- HTML Developers
- HTML Webmaster
- IBM AIX 5.1 Administrator
- IMS
- iNet+
- Informatica
- Informix
- Internet Security
- J2EE
- J2SE
- Java 1.1
- Java 2
- Java Applets Development
- Java Beans Development
- Java Enterprise Development

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- Java Entry Level
- Java Hibernate 3.3
- Java SE 6
- Java Server Pages
- Java Servlets
- Java Swing
- JavaScript
- JCL
- LAN Hardware
- Linux Administration
- LoadRunner 9
- Logical Reasoning – Deduction
- Logical Reasoning – Mathematical
- Lotus Domino 6 for Developers
- Lotus Notes 4.0 for Developers
- Lotus Notes 4.5 for Developers
- Lotus Notes 5.0 for Developers
- Lotus Notes Administration
- Macintosh Technician OS 9
- Macintosh Technician OS X
- Macromedia Director MX 2004
- Macromedia Flash 5
- Macromedia Flash MX 2004
- Macromedia Flash Professional 8
- Microsoft Access 2000 for Developers
- Microsoft Access 2002 for Developers
- Microsoft Access 2003 for Developers
- Microsoft Access 2007 for Developers
- Microsoft Exchange Server 2000 Administration
- Microsoft Exchange Server 2003 Administration
- Microsoft Exchange Server 2007 Administration
- Microsoft Exchange Server 5.5
- Microsoft Foundation Class
- Microsoft Internet Information Server (IIS) 4.0
- Microsoft Internet Information Server [IIS] 7.0
- Microsoft Office 2003 Help Desk
- Microsoft Office 2007 Help Desk
- Microsoft Office SharePoint Server 2007
- Microsoft Office XP Help Desk
- Microsoft Site Server 3.0
- Microsoft Systems Management Server 2.0 [SMS]
- Microsoft Transaction Server
- Microsoft Visio 2002
- Microsoft Visio 2003
- Microsoft Visio 2007
- Microsoft Windows 2000 Data Center Administration
- Microsoft Windows 2000 Professional Installation
- Microsoft Windows 2000 Server Administration
- Microsoft Windows 2000 Server Installation
- Microsoft Windows 2000 Server Installation Procedures
- Microsoft Windows 2000 Technical Skills
- Microsoft Windows 2003 Server Administration
- Microsoft Windows 2003 Server Installation Procedures
- Microsoft Windows NT 4.0 Server Administration
- Microsoft Windows NT 4.0 Server Installation
- Microsoft Windows NT 4.0 Workstation Installation
- Microsoft Windows Programming
- Microsoft Windows Server 2008 Administration
- Microsoft Windows Vista Technical Skills
- Microsoft Windows XP Technical Skills
- MVS
- MySQL
- Netscape Webserver
- Network Administration
- Network Security
- Novell Directory Services (NDS)
- Novell NetWare 3.12
- Novell NetWare 4.x
- Novell NetWare 5.x
- Object Oriented Programming (OOP)
- Object PAL 5.0
- OLAP Concepts
- Oracle 10g DBA
- Oracle 10g for Developers
- Oracle 7.3 DBA
- Oracle 7.3 Developer
- Oracle 8 DBA
- Oracle 8 Developer
- Oracle 8.i
- Oracle 9i DBA
- Oracle 9i for Developers
- Oracle 11g Release 2 DBA **NEW!**
- Oracle 11i DBA **NEW!**
- Oracle Applications DBA
- Oracle Designer 2000
- Oracle Developer 2000
- Oracle Financials 11
- Oracle Forms 10g
- OS/2 for Administrators
- OS/2 for Users
- Paradox Application Language 4.0
- Pascal
- PeopleCode 8.5 **NEW!**
- PeopleSoft
- PeopleSoft 7 DBA
- PeopleSoft 7 Developer
- PeopleSoft 8 DBA
- PeopleSoft 8 Developer
- PeopleSoft 9 DBA
- PeopleSoft 9 Developer
- Perl 5
- Perl 6
- PHP 4
- PHP 5
- PHP 5.3
- PL/SQL
- PowerBuilder 10
- PowerBuilder 4.0
- PowerBuilder 5.0
- PowerBuilder 6.0
- PowerBuilder 8.0
- Project Management for IT Professionals
- QuickTest Professional 9
- Rational Rose
- Relational Database Design (RDBMS)
- RPG III
- RPG IV (RPG LE)
- Ruby 1.8
- SAP Database
- SAS 6 – IT Professional
- SAS 8.2
- SCO Unix for Administrators
- SCO Unix for Users
- Siebel 7
- Smalltalk
- Solaris 10 Administrator
- Spring Framework 2.5
- SPSS
- SQA Robot
- SQL Entry Level
- SQL for Client–Server Applications
- SQL for Desktop Applications
- SQL Server 2000 DBA
- SQL Server 2000 for Developers
- SQL Server 2005 DBA
- SQL Server 2005 for Developers
- SQL Server 2008 DBA
- SQL Server 2008 for Developers
- SQL Server 2008 Reporting Services
- SQL Server 6.5
- SQL Server 6.5 Developer
- SQL Server 7.0 DBA
- SQL Server 7.0 Developer
- SQL Server Integration Services
- Sybase 11
- Sybase 12
- Sybase DBA
- Sybase Developer
- TCP/IP
- Technical Support – IT/Network
- Technical Support Processes
- Telecommunications
- TestDirector 8
- Transact SQL
- U.K. Logical Reasoning – Deduction
- U.K. Logical Reasoning – Mathematical
- UML
- UNIX Administrator
- UNIX Programming
- UNIX Shell Programming
- UNIX Users
- VBScript
- Visual Basic 4.0
- Visual Basic 5.0
- Visual Basic 6.0
- Visual Basic 6.0 for Applications (VBA)
- Visual Basic 9.0 **NEW!**
- Visual C++ 4.0
- Visual C++ 6.0
- Visual FoxPro 3.0
- Visual FoxPro 6.0
- Visual FoxPro 8
- Visual InterDev 6.0
- Visual J++ 1.1
- Visual J++ 6
- VMware Workstation 7
- VSE/DOS
- WAN Architecture
- Web Commerce Security
- Web Design Mastery
- WebLogic Portal 7.0
- WebLogic Server 7.0
- WebSphere 4.0
- WebSphere Application Server 7
- WebSphere MQ V5
- WinRunner 6.02
- WinRunner 7.6
- XML **NEW VERSION!**
- X–Window Systems

**Kenexa Prove It!® Skills Assessments
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Free Code Sample Scenarios:

Because gauging coding skills is a highly subjective endeavor, we provide a controlled, immediate coding environment for you to assess the candidate's code sample, in context to the scenario. This feature is available to all Prove It! clients who have purchased the Technical Package, at no additional charge.

- Code Sample – ASP – File Operations
- Code Sample – ASP.NET – Date/Time Operations
- Code Sample – C Sharp – Date/Time Operations
- Code Sample – C Sharp – File Operations
- Code Sample – Java – File Operations
- Code Sample – Java – Date/Time Operations
- Code Sample – JavaScript – Date/Time Operations
- Code Sample – JavaScript – File Operations
- Code Sample – VB Script – Date/Time Operations
- Code Sample – VB.NET – Date/Time Operations
- Code Sample – Visual Basic – File Operations
- Code Sample – Visual Basic – Date/Time Operations